

**Proposal for Psychiatric Services for Hunt County Criminal Justice Center**

Erica Swicegood, MD (Consultant)  
8609 Mazzini Court  
Flower Mound, TX 75022  
Telephone: 806-584-8484  
Fax: 972-584-0457

# 16,643(1)

FILED FOR RECORD  
at 2:50 o'clock P M  
MAR 09 2021  
JENNIFER LINDENZWEIG  
County Clerk, Hunt County, TX  
By [Signature]

March 3, 2021

**SCOPE OF SERVICES**

Consultant proposes to provide the following psychiatric services:

- Psychiatric evaluations and monitoring.
- Medication management for inmates on psychotropic medication.
- Advice and recommendations concerning the care and treatment of inmates evaluated.
- Consultation for psychiatric emergencies.
- Prepare necessary reports and maintain records as required by state law and relevant regulatory agencies.

It is expected that the services described above will be performed primarily by video conference (telemedicine). It will be Hunt County's responsibility to acquire and maintain any equipment and/or services necessary to facilitate their side of the tele-medicine process.

It is expected that consultant will schedule, on average, two weekly sessions with the facility, seeing both new and follow-up patients. All sessions will be scheduled in advance and at a time that is mutually satisfactory to both Consultant and Hunt County. Alternative scheduling will also be considered whenever mutually agreed to by both parties.

Consultant will prescribe medications within the current formulary utilized by the facility and will adhere to jail policy concerning narcotics and sleep medications.

Consultant will be available for call in cases of psychiatric emergencies, providing authorized jail personnel with an emergency contact telephone number.

Consultant will transmit appropriate records and reports to the facility by way of email or fax, depending on Hunt County's preference.

Consultant agrees to make every effort to be available for expert testimony if requested by Hunt County. Consultant also agrees to be physically present in the facility when requested by the Hunt County, scheduled in advance, and is required to establish or maintain a reasonable standard of care. These appearances may be subject to additional compensation.

**LICENSING**

Consultant will maintain all licensing required by the State of Texas, providing a copy of her professional license upon request. Consultant will comply with all laws and regulations concerning her practice and will follow jail policy as established by the appropriate authority.

**INSURANCE**

Consultant will maintain medical malpractice coverage with limits of at least one million (\$1,000,000.00) dollars per occurrence and three million (\$3,000,000.00) dollars in the. If requested, Consultant will have Hunt County listed as an additional insured.

**COMPENSATION**

Monthly Service Fee (includes emergency call)	\$6000	
Mileage Reimbursement (travel at Hunt County's request)	GSA POV Rate	2020 rate =\$ 0.575/mile
Expert Testimony and Physical Jail Visits (at Hunt County's request)	\$ 250/hour	Including driving time and is in addition to mileage reimbursement

Consultant will bill monthly in arrears for services performed. Timely payment of all invoices is expected.

All remittances should be made payable to Erica Swicegood, MD and forwarded to Consultant's billing service at 2201 Civic Circle, Ste 925, Amarillo, TX 79109

#16,643(2)

12813 Wetmore Rd.  
San Antonio, TX 78247



# Invoice

Date	Invoice #
3/1/2021	045660

**Bill To**

Hunt County Auditor  
P.O. Box 1097  
Greenville, TX 75403

**Ship To**

Hunt County Clerk  
2507 Lee Street, Rm 201  
Attn: Jennifer Lindenzweig  
Greenville, TX 75401

P.O. No.	Terms	Due Date	Account #	Project
	NET 30 Days	3/31/2021		
Description		Qty	Rate	Amount
Annual Software and Hardware Technical Support for ScanPro 3000 s/n 30-1754-726004755 for period 4-25-21 to 4-24-22		1	695.00	695.00
			<b>Sales Tax (0.0%)</b>	\$0.00
			<b>Total</b>	\$695.00
			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$695.00

FILED FOR RECORD  
at 3:50 o'clock P M  
MAR 09 2021  
JENNIFER LINDENZWEIG  
County Clerk, Hunt County, TX  
By *J. Lindenzweig*

Payment by all credit cards accepted. Credit card processing fee 2.9%.

Phone #	Fax #	E-mail	Web Site
210-490-9156	210-490-5753	debbieg@starstek.com	www.starstek.com